

Notice of competition for Accommodation Service - Academic Year 2024/2025

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ART. 1 REGULATORY FRAMEWORK

In accordance with the provisions of the:

- a) D.P.C.M. 09/04/2001 'Provisions for uniformity of treatment on the right to university studies issued pursuant to Art. 4 of L. no. 390 of 2 December, 1991';
- b) Legislative Decree. no. 68 of 29 March 2012, 'Revision of the legislation of principle on the right to study and the valorisation of legally recognised university colleges, implementing the delegation provided for in Article 5(1)(a), second sentence, and (d) of Law no. 240 of 30 December 2010, and in accordance with the guiding principles and criteria set out in subsection 3(f) and subsection 6. (12G0088)';
- c) Law no. 508 of 21 December 1999, 'Reform of the Academies of Fine Arts, the National Academy of Dance, the National Academy of Dramatic Art, the Higher Institutes for Artistic Industries, the Music Conservatories and the Equalised Musical Institutes
- d) MIUR Decree no. 270 of 22 October 2004, 'Amendments to the Regulations on university teaching autonomy, approved by Ministry of University and Scientific and Technological Research decree no. 509 of 3/11/1999;
- e) D.P.C.M. No. 159 of 05/12/2013 'Regulations concerning the revision of the determination methods and fields of application of the equivalent economic situation indicator (ISEE)' as amended and supplemented;
- f) Art. 10 of Legislative Decree. no. 147 of 15/9/2017 as amended and supplemented;
- g) Law no. 40 of 6 March 1998, concerning 'Discipline of immigration and regulations on the condition of foreigners' as amended and supplemented;
- h) Decree of the Minister of Universities and Research no. 1320 of 17/12/2021 concerning "Increase in the value of scholarships and eligibility requirements for the benefits for the right to study pursuant to Legislative Decree no. 68/2012 pursuant to Art. 12 of d.l. 6.11.2021 n. 152";
- i) Circular of the Minister of Universities and Research no. 13676 of 11 May 2022 issued pursuant to Art. 6(1) of Ministerial Decree 1320/2021.
- j) R.L. no. 4 of 20 February 2017, 'Regional provisions on the right to study';
- k) "Regional Plan for the right to study for the three-year period 2023-2026" approved by Regional Council resolution no. 60 of 03/10/2023 referred to in Art. 5 of Regional Law no. 4, dated 20 February 2017, as amended and supplemented;
- l) Regional program for the right to education a.y. 2024/2025 approved pursuant to art. 6 of the Regional Law n. 4, of 20 February 2017 with resolution of the Marche Regional Council;
- m) Regulation (EU) 2016/679 of the European Parliament and Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).

ERDIS in the Marche region announces a competition for the allocation of accommodation in its housing facilities for the academic year 2024/2025.

ART. 2 RECIPIENTS OF THE BENEFIT

2.1 Non-resident students enrolling for the academic year 2024/2025 at the following institutions and courses of study may apply for the allocation of the housing service:

- **the Marche Polytechnic University of Ancona, the University of Urbino, the University of Camerino, the University of Macerata:**

- on a university degree course, single-cycle degree, master's degree pursuant to Murst Decree 3/11/1999 no. 509 replaced by Miur Decree no. 270 of 22/10/2004;
- on a specialisation course
- on a PhD course possibly activated pursuant to Legislative Decree 3/7/1998 no. 210 Art. 4.

• **School of Studies in Language Mediation in Ancona recognised by Miur Decree 24/9/2003 and in Fermo unless an agreement is signed with the Marche Region:**

- on a degree course
- on a Master's degree course.

• **the Academy of Fine Arts of Urbino, the Isia of Urbino, the Academy of Fine Arts of Macerata, the 'G. Rossini' Conservatory of Pesaro, the 'G. B. Pergolesi' Conservatory of Fermo (Higher Arts and Music Education Colleges), 'Poliarte' Design Academy of Ancona:**

- on a first- and second-level course activated pursuant to Law no. 508/99

2.2 For the qualification of the "non-resident" student, please refer to Art. 12.1 of the Scholarship Notice approved by ERDIS for the academic year 2024/2025.

ART. 3 COURSE REGISTRATION DEADLINES

3.1 For the academic year 2024/2025, students must be enrolled in courses by the dates stated in the calls published by the various university institutions as per Art. 2 with the exception of students applying for the last semester of the scholarship, for whom enrolment in the current academic year at the time of application is sufficient.

ART. 4 COURSE VENUES

4.1 The course campuses with available beds recognised for the purposes of claiming the benefit are as follows: Ancona, Ascoli Piceno, Camerino, Fermo, Macerata, Matelica, Pesaro, Urbino.

With a subsequent provision of the competent Manager, the number of beds to be put up for competition will be defined in the individual locations.

ART. 5 ALLOCATION OF BEDS AND RESERVES

5.1 In each course location, if the total number is insufficient to cover the entire requirement, the places are distributed and allocated on the basis of special rankings drawn up in accordance with the criteria indicated in Art. 9.

5.2 Places are reserved as a priority for non-resident students who have been awarded a scholarship, so non-resident students who are eligible for the scholarship itself but who are not beneficiaries due to a lack of funds, and then for other students who meet the financial and merit requirements necessary to obtain the scholarship.

5.3 In addition, the following reservations are established on the competition beds:

- a. Disabled students with disabilities recognised by the competent Commission pursuant to L. 104/1992 or with a disability of at least 66% have 3% of the beds reserved.

This reservation operates within the terms of the maximum duration for granting benefits provided for in Art. 6.3 of this call. These students may also participate in the competition if they are commuters.

In the event that applications exceed the number of reserved places, preference will be given to students with a lower Isee value.

- b. A quota of 1% of the beds reserved for children of Italian Marche citizens abroad (whose parents were born in a municipality in the Marche region and currently reside abroad).
- c. A 5% quota of beds is reserved for students from municipalities in the Marche region included in the earthquake crater (Law 15/12/2016 no. 229) and with a declaration of the condemned nature of the house of residence. Such students may participate in the competition even if they are 'commuter' or 'resident' students.
- d. A quota of 0.5 % of beds is reserved for students enrolled in specialisation and PhD courses possibly activated by universities pursuant to Legislative Decree 3/7/1998, no. 210
- e. A quota of at least 30% of beds is reserved for students enrolled in the first year.

The remaining places will be allocated proportionally to students enrolled in years subsequent to the first year and distributed among the degree classes and within these, among the course years in relation to the number of scholarship applications received by the deadlines set out in the relevant notice, without prejudice to the provisions of point 5.2.

5.4 Once the students indicated in point 5.2 have been met and the reservations referred to in point 5.3 have been fulfilled, the remaining 50% of the places still available are reserved for international students at institutions in the Marche Region.

ART. 6 DURATION OF GRANTING THE BENEFIT

6.1 The benefit is granted for the achievement of each of the course levels referred to in this Article as follows: courses activated in implementation of Miur Decree no. 270 of 22/10/2004 by the University of Ancona, Camerino, Macerata and Urbino:

Students enrolled full-time

- a) for those enrolled in **degree courses (L)**, for a period of **seven semesters**;
- b) for those enrolled in **Single-Cycle Master's Degree courses (LMCU)** for a period equal to the **duration envisaged by the respective teaching regulations plus one semester**;
- c) for those enrolled in **Master's degree courses (LM)** for a period of **five semesters**;
- d) for those enrolled in **PhD (DOT)** courses and **Specialisation (SSP)** courses, with the exception of those in the medical area referred to in Legislative Decree 4 August 1999, n. 368, the benefit is granted for a period of time equal to the **duration provided for by the respective education system**.

Students enrolled part-time

- e) for part-time students, the benefit is granted for a period of - seven years for degree courses; - eleven years for five-year single-cycle degree courses or thirteen years for six-year single-cycle degree courses; - five years for master's degree courses.

6.2 Students enrolling at Isia, the Academy of Fine Arts in Macerata and Urbino, the "Poliarte" Academy of Design in Ancona, the Advanced School for Linguistic Mediation in Ancona and Fermo, unless an agreement is signed with the Marche Region, the G. Rossini Musical Conservatory in Pesaro and G. B. Pergolesi Conservatory in Fermo, the benefit is granted for the same period of time established for students enrolled in courses activated pursuant to Ministerial Decree no. 270/2004 of the University.

6.3 For disabled students with a disability of no less than 66% or for students with a disability recognised by the competent commission pursuant to l. 104/1992 benefits are granted for each of the course levels as follows:

Students enrolled full-time

- a) Degree - for a period of nine semesters.
- b) Master's Degree - for a period of seven semesters.
- c) Single-cycle Master's Degree:
 - with a legal duration of five years - for a period of thirteen semesters.
 - with a legal duration of six years - for a period of fifteen semesters.

Students enrolled part-time

- d) Degree - for a period of nine years.
- e) Master's Degree - for a period of seven years.
- f) Single-cycle Master's Degree:
 - with a legal term of five years - for a period of thirteen years
 - with a legal term of six years - for a period of fifteen years

6.4 Bachelor students enrolling in a single-cycle degree course.

Bachelor degree students enrolling in a degree course activated as a result of university reform (single-cycle master's degree) will be able to take advantage of the accommodation for the difference between the number of years taken to obtain their degree and the years for which a scholarship is granted for the degree course in which the student is applying for the 2024/2025 academic year.

For such students, the accommodation service may, however, be granted from the year of enrolment following the number of years taken to obtain the degree in their original course.

6.5 In the event that there are sufficient beds to satisfy all the requests, it is possible to derogate from the previous paragraphs by also granting the benefit to students enrolled up to the second supplementary year of study (“fuori corso”).

ART. 7 MERIT REQUIREMENTS

7.1 Students meeting the following merit requirements may participate in the competition with priority in the ranking list.

7.2 STUDENTS ENROLLED IN THE FIRST YEAR:

Students enrolled for the first time in the first year of the courses referred to in Art. 2.1 subject to them holding a secondary school diploma, take part in the competition solely on the basis of economic conditions.

7.3 STUDENTS ENROLLED IN THE YEARS FOLLOWING THE FIRST

Having fulfilled any training requirements, for those enrolled in years beyond the first, the requirements to be acquired by 10 August 2024 are:

Students enrolled full-time

Bachelor's degree		Master's degree		Single-cycle degree		Specialisation courses (with the exception of the medical area under Legislative Decree 4/8/1999, no. 368) and PhDs who are not beneficiaries of the scholarship referred to in Ministerial Decree 224/99
course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	
2nd year	25	2nd year	30	2nd year	25	Admission requirements under the respective regulations
3rd year	80	further semester	80	3rd year	80	
further semester	135			4th year	135	
				5th year	190	
				6th year	245	
				further semester	55 credits more than in year 6	

Students enrolled part-time:

Bachelor's degree		Master's degree		Single-cycle master's degree (duration 5 - 6 years)		Specialisation courses (with the exception of the medical area under Legislative Decree 4/8/1999, no. 368) and PhDs who are not beneficiaries of the scholarship referred to in Ministerial Decree 224/99
course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	
2nd year	12	2nd year	15	2nd year	12	Admission requirements under the respective regulations
3rd year	40	3rd year	40	3rd year	40	
4th year	67	4th year	67	4th year	67	
5th year	94	5th year	94	5th year	94	
6th year	121			6th year	121	
7th year	148			7th year	148	
				8th year	175	

	9th Year	202	
	10th year	229	
	11th year	256	
	12th year	283	
	13th year	310	

A student enrolling in the second year of a Bachelor's or Combined Bachelor and Master's degree programme, in addition to having accrued the credits indicated in the table, must also have fulfilled any training obligations where stipulated at the time of admission to the course (art. 6 Miur Decree no. 270/2004).

7.4 Pursuant to art. 5, paragraph 12 of the MUR Decree 1320/2021, for students enrolled in years subsequent to first of the courses indicated below, the minimum merit requirements set out in Attachments A, B, C also apply of the scholarship announcement, approved by Erdis for the academic year. 2024/2025, to be acquired by 10 August 2024. Since from the information gathered from the various universities, the organization of the above-mentioned courses requires that the student can achieve a number of credits lower than 60, the merit requirements for those enrolled in these courses are therefore have been redefined in proportion to the credits actually achievable:

POLYTECHNIC UNIVERSITY OF MARCHE:

Degree Courses

Assistenza Sanitaria (Classe L-SNT4); Igiene Dentale (Classe L-SNT3); Infermieristica (Classe L-SNT1); Ingegneria Biomedica (Classe L-8); Ingegneria Civile e Ambientale (Classe L-7); Ingegneria dell'informazione per Videogame e Realtà Virtuale (Classe L-8); Ingegneria Edile (Classe L-23); Ingegneria Elettronica e delle Tecnologie Digitali (Classe L-8); Ingegneria Informatica e dell'automazione (Classe L-8); Ingegneria Meccanica (Classe L-9); Ingegneria per la Sostenibilità Industriale (Classe L-9); Logopedia (Classe L-SNT2); Scienze Ambientali e Protezione Civile (Classe L-32); Scienze Biologiche - Curriculum Biomolecolare (Classe L-13); Scienze Biologiche - Curriculum Marino (Classe L-13); Scienze e Tecnologie Alimentari (Classe L-26); Sistemi Industriali e dell'informazione (Classe L-P03); Tecniche della Prevenzione nell'ambiente e nei Luoghi di Lavoro (Classe L-SNT4); Tecniche di Laboratorio Biomedico (Classe L-SNT3).

Master's Degree Courses

Biomedical Engineering (Classe LM-21); Environmental Engineering (Classe LM-35); Food and Beverage Innovation and Management (Classe LM-70); Ingegneria Civile (Classe LM-23); Ingegneria Edile (Classe LM-24); Ingegneria Elettronica - Curriculum Electronics for Digital Signal Processing, Smart and Secure Communication Networks (Classe LM-29); Scienze Agrarie e del Territorio - Curriculum Genomica, Biotecnologie e Biodiversità (Classe LM -69); Scienze Forestali, dei Suoli e del Paesaggio (Classe LM-73); Scienze Riabilitative delle Professioni Sanitarie (Classe LM-SNT2).

Master's Degree Courses a “Ciclo Unico”

Medicina e Chirurgia (Classe Lm-41), Medicine And Surgery (Classe Lm-41), Odontoiatria e Protesi Dentaria (Classe Lm-46)

UNIVERSITY OF CAMERINO:

Degree Courses

Biologia della Nutrizione (Classe L-13); Chimica (Classe L-27); Informazione Scientifica sul Farmaco e Scienze del Fitness e dei Prodotti della Salute - Curriculum Informazione Scientifica Sul Farmaco (Classe L-29); Informazione Scientifica Sul Farmaco e Scienze del Fitness e dei Prodotti della Salute - Curriculum Scienze e Tecnologie del Fitness e dei Prodotti della Salute (Classe L-29); Scienza dei Materiali (Classe L-Scmat); Scienze Geologiche e Tecnologie per l'ambiente (Classe L-34); Tecnico del Benessere Animale e delle Produzioni (Classe L-38); Tecnologie e Diagnostica per i Beni Culturali (Classe L-43); Tecnologie Innovative per i Beni Culturali (Classe L-43).

Master's Degree Courses

Architettura (Classe LM-4); Biological Sciences – Curriculum Molecular Diagnostics and Biotechnology (Classe LM-6); Design per l'innovazione Digitale (Classe LM-12); Geoenvironmental Resources and Risks (Classe LM-74).

Master's Degree Courses a “Ciclo Unico”

Chimica e Tecnologia Farmaceutiche - Abilitante (Classe LM-13); Chimica e Tecnologia Farmaceutiche – Non Abilitante (Classe LM-13); Farmacia - Abilitante (Classe LM-13); Farmacia – Non Abilitante (Classe LM-13); Giurisprudenza (Classe LMG/01); Medicina Veterinaria (Classe LM-42).

UNIVERSITY OF URBINO

Degree Courses

Biotecnologie (Classe L-2); Economia e Management (Classe L-18/L-33); Lingue e Culture Moderne (Classe L-11); Scienze Biologiche (Classe L-13); Scienze Geologiche e Pianificazione Territoriale (Classe L-21); Scienze Geologiche e Pianificazione Territoriale (Classe L-34); Scienze Motorie, Sportive e della Salute (Classe L-22).

Master's Degree Courses

Biologia della Nutrizione (Classe LM-6); Biotecnologie Mediche per la Diagnostica e la Terapia (Classe LM-9); Economia, Management e Finanza (Classe LM-77); Gestione delle Politiche dei Servizi Sociali e Multiculturalità (Classe LM-87); Lingue Moderne e Interculturalità (Classe LM-37); Marketing e Comunicazione per le Aziende (Classe LM-77); Politica Società Economia Internazionali (Classe LM-62); Scienze Motorie per la Prevenzione e la Salute (Classe LM-67).

Master's Degree Courses a “Ciclo Unico”

Chimica e Tecnologia Farmaceutiche – Non Abilitante (Classe LM-13); Conservazione e Restauro dei Beni Culturali (Classe LMR/02); Farmacia – Abilitante (Classe LM-13); Farmacia – Non Abilitante (Classe LM-13); Giurisprudenza (Classe LMG/01).

7.5 Merit assessment for students making a Course Transfer:

For students enrolled in years subsequent to the first year who have made a change of course, course credits are only valid if they are recognised for the course for which the benefit is claimed. Therefore, the credits mentioned above are only valid if they are included in the study plan for the year of the degree course for which the student is requesting the benefit.

If the change of course has not been approved by the competent university authorities on the date the application is completed, the student must declare the credits accrued in the course of study of origin.

The ranking position in the new degree course (course in which the student enrolls in the 2024/2025 academic year) will be provisionally determined on the basis of the merit accrued in the home course.

Similarly, the careers of students transferring from three-year degree courses to single-cycle degree courses will be assessed.

7.6 Evaluation of credits acquired but not yet validated by 10 August 2024.

For the purpose of admission to the competition and calculation of the score determining the student's ranking, credits not yet validated by 10 August 2024 such as:

credits for examinations taken abroad as part of international mobility programmes (e.g. Socrates/Erasmus);

credits not yet validated due to the regularisation of the student's educational-administrative position (e.g. transfer from other universities);

must be declared in the application for participation in the competition.

All examinations/credits certified by the competent secretariat as having been taken by 10 August 2024 will be validly evaluated for the purposes of calculating the score, regardless of the date of validation.

7.7 A student who has transferred from another university or who has requested a change of course is, following the Faculty Council's decision, required to submit a self-certification from which it is possible to assess the credits validated and the year of the course to which he has been admitted.

7.8 **DISABLED STUDENTS RECOGNISED BY THE COMMISSION PURSUANT TO L. 104/92 OR WITH 'DISABILITY OF AT LEAST 66%'.**

Courses activated in implementation of Ministerial Decree no. 270/2004 and the law reforming institutions for higher education in art and music:

Students enrolled full-time:

The individualised merit requirements to be acquired by 10 August 2024 differ by 40% from those stipulated in 7.3. The duration for which the benefit is granted is nine semesters for three-year degree courses, seven semesters for specialist/master's degree courses and thirteen or fifteen semesters for single-cycle specialist/master's degree courses.

Bachelor's degree		Master's degree		5-year single-cycle degree		Single-cycle master's degree with legal duration of 6 years		Specialisation courses (with the exception of the medical area under Legislative Decree 4/8/1999, no. 368) and PhDs who are not beneficiaries of the scholarship referred to in Ministerial Decree 224/99
course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	Admission requirements under the respective regulations
2nd year	15	2nd year	18	2nd year	15	2nd year	15	
3rd year	48	3rd year	48	3rd year	48	3rd year	48	
IFC year	81	Last semester	81	4th year	81	4th year	81	
Further semester	114			5th year	114	5th year	114	
				6th year	147	6th year	147	
				further semester	180	7th year	180	
						further semester	213	

Students enrolled part-time:

The duration for which benefits are granted is **nine** years for three-year degree courses, **seven** years for specialist/master's degree courses and thirteen or fifteen years for single-cycle specialist/master's degree courses.

Bachelor's degree		Master's degree		5-year single-cycle degree		Single-cycle master's degree with legal duration of 6 years		Specialisation courses (with the exception of the medical area under Legislative Decree 4/8/1999, no. 368) and PhDs who are not beneficiaries of the scholarship referred to in Ministerial Decree 224/99
course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	course year	no. University Credits (CFU)	Admission requirements under the

2nd year	7	2nd year	9	2nd year	7	2nd year	7	respective regulations
3rd year	24	3rd year	24	3rd year	24	3rd year	24	
4th year	40	4th year	40	4th year	40	4th year	40	
5th year	57	5th year	57	5th year	57	5th year	57	
6th year	73	6th year	73	6th year	73	6th year	73	
7th year	90	7th year	90	7th year	90	7th year	90	
8th year	106			8th year	106	8th year	106	
9th Year	122			9th Year	122	9th Year	122	
				10th year	138	10th year	138	
				11th year	154	11th year	154	
				12th year	170	12th year	170	
				13th year	186	13th year	186	
				14th year		14th year	202	
				15th year		15th year	218	

7.9 Pursuant to art. 5, paragraph 12 of the MUR Decree 1320/2021, for disabled students referred to in previous point enrolled in years subsequent to the first of the courses indicated below also apply, the minimum merit requirements referred to in Attachments A, B, C of the Scholarship Notice approved by Erdis for the academic year 2024/2025 to be acquired by 10 August 2024:

POLYTECHNIC UNIVERSITY OF MARCHE:

Degree Courses

Assistenza Sanitaria (Classe L-SNT4); Igiene Dentale (Classe L-SNT3); Infermieristica (Classe L-SNT1); Ingegneria Biomedica (Classe L-8); Ingegneria Civile e Ambientale (Classe L-7); Ingegneria dell'informazione per Videogame e Realtà Virtuale (Classe L-8); Ingegneria Edile (Classe L-23); Ingegneria Elettronica e delle Tecnologie Digitali (Classe L-8); Ingegneria Informatica e dell'automazione (Classe L-8); Ingegneria Meccanica (Classe L-9); Ingegneria per la Sostenibilità Industriale (Classe L-9); Logopedia (Classe L-SNT2); Scienze Ambientali e Protezione Civile (Classe L-32); Scienze Biologiche - Curriculum Biomolecolare (Classe L-13); Scienze Biologiche - Curriculum Marino (Classe L-13); Scienze e Tecnologie

Alimentari (Classe L-26); Sistemi Industriali e dell'informazione (Classe L-P03); Tecniche della Prevenzione nell'ambiente e nei Luoghi di Lavoro (Classe L-SNT4); Tecniche di Laboratorio Biomedico (Classe L-SNT3).

Master's Degree Courses

Biomedical Engineering (Classe LM-21); Environmental Engineering (Classe LM-35); Food and Beverage Innovation and Management (Classe LM-70); Ingegneria Civile (Classe LM-23); Ingegneria Edile (Classe LM-24); Ingegneria Elettronica - Curriculum Electronics for Digital Signal Processing, Smart and Secure Communication Networks (Classe LM-29); Scienze Agrarie e del Territorio - Curriculum Genomica, Biotecnologie e Biodiversità (Classe LM -69); Scienze Forestali, dei Suoli e del Paesaggio (Classe LM-73); Scienze Riabilitative delle Professioni Sanitarie (Classe LM-SNT2).

Master's Degree Courses a “Ciclo Unico”

Medicina e Chirurgia (Classe Lm-41), Medicine And Surgery (Classe Lm-41), Odontoiatria e Protesi Dentaria (Classe Lm-46)

UNIVERSITY OF CAMERINO STUDIES:

Degree Courses

Biologia della Nutrizione (Classe L-13); Chimica (Classe L-27); Informazione Scientifica sul Farmaco e Scienze del Fitness e dei Prodotti della Salute - Curriculum Informazione Scientifica Sul Farmaco (Classe L-29); Informazione Scientifica Sul Farmaco e Scienze del Fitness e dei Prodotti della Salute - Curriculum Scienze e Tecnologie del Fitness e dei Prodotti della Salute (Classe L-29); Scienza dei Materiali (Classe L-Scmat); Scienze Geologiche e Tecnologie per l'ambiente (Classe L-34); Tecnico del Benessere Animale e delle Produzioni (Classe L-38); Tecnologie e Diagnostica per i Beni Culturali (Classe L-43); Tecnologie Innovative per i Beni Culturali (Classe L-43).

Master's Degree Courses

Architettura (Classe LM-4); Biological Sciences – Curriculum Molecular Diagnostics and Biotechnology (Classe LM-6); Design per l'innovazione Digitale (Classe LM-12); Geoenvironmental Resources and Risks (Classe LM-74).

Master's Degree Courses a “Ciclo Unico”

Chimica e Tecnologia Farmaceutiche - Abilitante (Classe LM-13); Chimica e Tecnologia Farmaceutiche – Non Abilitante (Classe LM-13); Farmacia - Abilitante (Classe LM-13); Farmacia – Non Abilitante (Classe LM-13); Giurisprudenza (Classe LMG/01); Medicina Veterinaria (Classe LM-42).

UNIVERSITY OF URBINO

Degree Courses

Biotecnologie (Classe L-2); Economia e Management (Classe L-18/L-33); Lingue e Culture Moderne (Classe L-11); Scienze Biologiche (Classe L-13); Scienze Geologiche e Pianificazione Territoriale (Classe L-21);

Scienze Geologiche e Pianificazione Territoriale (Classe L-34); Scienze Motorie, Sportive e della Salute (Classe L-22).

Master's Degree Courses

Biologia della Nutrizione (Classe LM-6); Biotecnologie Mediche per la Diagnostica e la Terapia (Classe LM-9); Economia, Management e Finanza (Classe LM-77); Gestione delle Politiche dei Servizi Sociali e Multiculturalità (Classe LM-87); Lingue Moderne e Interculturalità (Classe LM-37); Marketing e Comunicazione per le Aziende (Classe LM-77); Politica Società Economia Internazionali (Classe LM-62); Scienze Motorie per la Prevenzione e la Salute (Classe LM-67).

Master's Degree Courses a “Ciclo Unico”

Chimica e Tecnologia Farmaceutiche – Non Abilitante (Classe LM-13); Conservazione e Restauro dei Beni Culturali (Classe LMR/02); Farmacia – Abilitante (Classe LM-13); Farmacia – Non Abilitante (Classe LM-13); Giurisprudenza (Classe LMG/01).

7.10 In cases where the course organization includes annual courses, the merit requirements are reduced by 2 credits for each course of that type activated in the relevant academic year.

7.11 Credit Evaluation

The credits referred to in this Article are only valid if they are recognised for the course of study for which students request the benefit, even if different from the previous year.

The limits indicated for those enrolled in Master's degree courses are increased by a number of credits equal to those in excess of 180 that may have been granted to the student at the time of enrolment.

Excess credits (extra or off-plan credits), those not useful for obtaining the degree, do not count for merit purposes.

ART. 8 ECONOMIC AND CAPITAL REQUIREMENTS

8.1 The student's economic conditions are identified on the basis of the “Equivalent Economic Situation Indicator” (ISEE) and the “Equivalent Assets Situation Indicator” (ISPE) for the Right to University Study benefits, with specific reference to the student applying for the benefit as provided for by Prime Ministerial Decree no.159 of 05/12/2013 and subsequent amendments and additions and by art. 6 of the Annual Programme of the Marche Region for the academic year 2024/2025. Therefore, all students will have to go to a CAAF tax center or other qualified professional to fill out the Single Self Declaration - (Dichiarazione Sostitutiva Unica - DSU) for their 2022 tax year income. However, the DSU can be submitted to INPS

electronically and directly by the applicant as provided for in Article 10 paragraph 6 of Prime Ministerial Decree no. 159/2013.

8.2 ISEE and ISPE indicators

Students meeting the following financial/wealth requirements may participate in the competition with priority in the ranking list:

- ISEE up to € 24,000.00
- ISPE up to € 50,000.00

The Isee is the ratio between the Ise (Economic Situation Indicator) and the equivalence scale parameter corresponding to the specific composition of the household.

The Ispe is the ratio of the Isp (Asset Situation Indicator) to the equivalence scale parameter corresponding to the specific household composition.

Pursuant to Art. 4, paragraph 5, of Prime Ministerial Decree 159/2013, in the case in which the applicant for the benefit has been the beneficiary of a scholarship in the year 2022, certified by the Entity with a CU-2023 certificate, and for the sole purpose of ascertaining the requirements for maintaining the scholarship received by the beneficiary compared to the corresponding parameter of the equivalence scale is subtracted from the ISEE value by the disbursing entity.

8.3 Definition of the household

The student's household is defined in accordance with the procedures set out in Prime Ministerial Decree No 159 of 05/12/2013.

In the case of two (or more) students belonging to the same household, applicants for benefits for the right to study, the ISEE statement must contain the wording "applied to subsidised benefits for the right to university study in favour of ..." (the tax codes of both or more students must be indicated).

8.4 Independent student

Pursuant to Prime Ministerial Decree 159/2013, Art. 8, a student who no longer lives with his or her family of origin is considered independent if both of the following requirements are met:

- a) residence outside the family unit for at least two years from the date of submission of the single self certification (Dsu) referring to the family unit (Art. 10 of Dpcm no. 159/2013), in accommodation not owned by a member of that family.
- b) the student's income from employment or assimilated taxable income, for at least two years, not less than EUR 9,000.00 per year with reference to a household of one person.

According to Ministerial Decree no. 363 of 29/12/2015, the adequate income capacity must, in principle, be referred to a single university student. If, however, the latter is married, the aforementioned threshold for the adequacy of income capacity must also be assessed taking into account the income of the university student's spouse.

8.5 The applicant student's parents who are not cohabiting with each other are part of the same family unit, defined in accordance with Article 3(2) of Dpcm no. 159/2013 with the exception of the cases referred to in Article 3(3), if married, and the cases referred to in Article 7(1), if unmarried. If the cases referred to in Article 7(1) apply, the ISEE is supplemented by an additional component, calculated on the basis of the economic condition of the non-cohabiting parent, in accordance with the modalities set out in Annex 2, paragraph 2, an integral part of Decree no. 159/2013.

8.6 Student enrolled on PhD courses

The family unit of the applicant for PhD course benefits is made up exclusively of the applicant himself, his/her spouse, their children under the age of 18, and their children of adult age, in accordance with the rules set out in paragraphs 2 to 5 of Article 3, and without prejudice to the possibility for the beneficiary to form the family unit in accordance with the ordinary rules set out in Article 3 (art. 8, paragraph 4 DPCM 159/2013).

8.7 Refugees and stateless persons

For the purposes of assessing economic status, for **students who have been granted "refugee" status, stateless status or**, alternatively, holders of some kind of "protection" under current Italian immigration law, only income and assets held in Italy are taken into account in accordance with the procedures set out in Prime Ministerial Decree 159/13, and therefore they are required to submit the single self-declaration (Dsu) for Isee purposes.

8.8 The equalised indicator for foreign students not resident in Italy or with parents' households resident abroad.

Students not resident in Italy (non-EU or EU with a family nucleus abroad) and foreign students resident in Italy, who are not independent, with their parents' family unit residing abroad must present the documentation

required for the calculation of the equalised ISEEU/ISPEU indicated in art. 14 of this notice, Whereas this calculation is not provided for in the Prime Ministerial Decree no. 159 of 5/12/2013, on the basis of the regulations in force, it will be the competent ERDIS office that will carry out the calculation of the Isee applicable to foreign students by defining the **university parity indicator** for each one.

Foreign students whose family unit does not reside in Italy and is not enrolled in the AIRE lists who are enrolling on a three-year degree course, master's degree course or single-cycle master's degree course with an application duly submitted by the deadline and who will not be able to submit all the necessary documentation in original copies relating to their family unit, income and assets abroad together with the application may send it later by the deadline of September 20, 2024.

In the case of mailing, the date affixed by the post office of departure shall be decisive.

If, at the time of the processing of the provisional rankings, the necessary documentation established by the notice has not yet been transmitted or is not regular, the student shall be declared excluded from the scholarship given the impossibility of determining his or her university equal indicator.

In the rankings of the accommodation service, in the absence of the equivalent university indicator, the student will be admitted according to the criteria established in the art. 10.1 point 6.

The student's position may be re-evaluated when processing the definitive rankings if he or she submits all correct original documentation in accordance with the requirements of the notice by the deadline of September 20, 2024.

The documentation required for the calculation of the ISEEU/ISPEU is indicated in Art. 14 of this notice.

The provision of this Article 8.8 also applies to Italian students who have family unit or income or property or movable assets abroad.

8.9 Current ISEE

ISEE may be replaced by a similar indicator, defined as 'current ISEE' and calculated with reference to a period of time closer to the time of the application for the benefit, when the conditions set out in Article 9 of Prime Ministerial Decree 159/2013 are met and in accordance with the procedures described therein.

8.10 LACK OF ISEE

Students without an Isee or a valid Isee may be admitted to the rankings according to the criteria set out in Art. 10.1 point 6.

ART. 9 FORMULATION OF RANKINGS

9.1 If, on the basis of the available places, it is not possible to grant the benefit to all eligible students, separate rankings will be drawn up for each course venue activated by the various university institutions in the following manner:

a) for those enrolled in the first year of all courses, through the approval of the ranking of eligible students, without any differentiation by degree classes, defined in ascending order on the basis of the Equivalent Economic Situation Indicator (ISEE); in the event of an equal ISEE value, preference will be given to the youngest student by age;

b) for students enrolled in the years subsequent to the first year of all courses, through the approval of merit rankings, arranged in descending order on the basis of the number of credits accrued and grades obtained, without prejudice to the balanced distribution of benefits among all degree classes and by year of course, based on the number of grant applications received by the deadline set out in the relative notice of competition issued by ERDIS. For the formulation of the ranking list, the ratio between credits accrued and those required for participation in the competition shall be taken into account, increased by the ratio between the arithmetic mean of the marks of all the examinations taken and the thirtieths, recorded at 10 August of the reference year (tests and/or marks not expressed in thirtieths are excluded from the calculation of the average).

The calculation shall take into account the first three decimal numbers with rounding up if the third decimal is equal to or greater than 5 or down if less than 5. In the event of a tie, the ranking is determined in ascending order on the basis of ISEE. In the event of a further tie, preference will be given to the youngest student.

The score resulting from the calculation as described above will determine the position in the ranking list.

9.2 For students enrolled in the first year and the years following the first year of PhD and specialisation courses, accommodation is allocated on the basis of a single ranking established in ascending order on the basis of financial status (ISEE).

9.3 For students enrolled in the years following the first at the Conservatory of Music, a single ranking will be prepared without distinction by degree class and year.

9.4 Foreign students whose family unit does not reside in Italy and is not enrolled in the AIRE lists, who are enrolled in a three-year degree course, master's degree course or single-cycle master's degree course with an application duly submitted by the established deadline, whose equalised ISEE value has not yet been determined, as they have not yet delivered the original legalised documentation necessary for the calculation of the parified university indicator, they will be ranked according to the criterion established in the art. 10.1 point 6.

Their position will be re-evaluated in the final ranking if they present, by 20 September 2024, all the correct original documentation compliant with the requirements of the announcement, necessary for the calculation of the university-level indicator.

9.5 For the purposes of assessing the student's income and assets situation, the online application procedure will acquire the data relating to the last valid ISEE statement calculated for the right to university

study issued in the year 2024 in the INPS computer files, assessed on the basis of the DSU presented by the student by the application deadline.

In the event that the DSU is processed at a later date, ERDIS will acquire the Isee Certificate from the Inps database by 5 September 2024, provided that the relevant Dsu has been signed by the peremptory deadline of the application.

The valid DSUs for the right to study calculated after 5 September 2024 and the provisional ones under Art. 11 paragraph 8 of Prime Ministerial Decree 159/2013 will be assessed when approving the definitive rankings. Any corrections to the DSU, valid for the right to study, made after the submission of the application and, in any case, within the terms of the notice of competition, may be verified when appealing the provisional rankings or during the assessment phase. ERDIS disclaims all liability in the event of failure to retrieve data from INPS's archives for reasons not attributable to ERDIS.

The student is required to verify the truthfulness and correctness of the data entered in the DSU.

ART. 10 SORTING OF RANKINGS

10.1 The ranking lists of eligible students shall be drawn up in the following order:

1. scholarship-winning students;
2. students eligible for scholarship but excluded from the benefit due to lack of funds;
3. students who meet all the financial and merit requirements for the scholarship;
4. students enrolled up to the first supplementary year of study (“fuori corso”) who do not meet any or all of the merit and/or financial requirements set out in Arts. 7 and 8 of this notice;
5. students enrolled in years subsequent to their first supplementary year of study who will be placed on the ranking list with a merit indicator equal to zero and will therefore be ranked in ascending Isee order;
6. Students who have not submitted an Isee or do not have a valid Isee will be placed on the ranking list with a notional Isee of 100,000 euro and will be sorted according to the rules set out in art. 9.1 (a) and (b).

ART. 11 GROUNDS FOR EXCLUSION FROM THE COMPETITION

11.1 Students are excluded from the competition:

- who do not enrol in the various university institutions for the academic year 2024/2025 subject to the provisions of Art. 3.1 in the case of students applying for scholarships for the last semester;
- those who hold another degree of equal or higher level, obtained in Italy or abroad;

- those who have incurred disciplinary sanctions of more than a reprimand applied by the competent bodies of the university institutions or other disciplinary sanctions applied by the institution whereby the student is excluded from all services for the whole of his school career;
- those who have had their grants or other forms of assistance withdrawn in one of the previous years due to misrepresentation, deception, fraud, wilful misconduct or otherwise;
- those who receive other grants or scholarships or places in colleges or boarding schools, including scholarships granted by the University, and those awarded to students enrolled on doctoral courses. This prohibition does not apply to students who have been awarded scholarships by national or foreign institutions to supplement the training or research activities of scholarship holders by means of stays abroad;
- those who have sent the application incomplete, lacking certain documents or with incorrect documents and who, pursuant to Art. 71(2) of Presidential Decree. 445/2000, have not rectified the irregularities detected ex officio that do not constitute falsities;
- those who have not produced the documentation required under Art. 14 of this notice (foreign students) with the exception of the students indicated in art. 9.4;
- those who have produced documentation lacking the legalisation by the competent authorities required under Art. 14 of this notice (foreign students) with the exception of the students indicated in art. 9.4;
- who have produced false and/or forged documentation in order to obtain the benefit;
- who have not confirmed and then sent the online application to the protocol;
- those who have submitted their application after the deadline according to the terms of this notice;
- those who have not yet reached the age of majority (18 years).
- those who are registered remotely;
- students of foreign nationality who do not hold a residence permit for the academic year 2024/2025
- those who are considered commuters with the exception of students entitled to the reserves referred to in Art. 5 (a) and (c);
- those who are considered to be resident with the exception of students entitled to the reservation referred to in Art. 5(c).

ART. 12 CAUSES OF DISQUALIFICATION

12.1 Students shall be declared ineligible if they:

- a. during the period of the benefit or eligibility, have been subject to disciplinary sanctions exceeding a warning applied by the competent bodies of the university institutions;

- b. investigations carried out show that they have not correctly declared the economic/asset situation of their household and that this is relevant for the granting of benefits;
- c. have transferred to another university institution with registered office outside the Marche Region or have given up their studies (before 31 August) during the 2024/2025 academic year;
- d. have requested suspension of their studies during the academic year;
- e. those who receive other grants or scholarships or places in colleges or boarding schools, including scholarships granted by the University, and those awarded to students enrolled on doctoral courses. This prohibition does not apply to students who have been awarded scholarships by national or foreign institutions to supplement the training or research activities of scholarship holders by means of stays abroad;
- f. have been expelled from the organisation's accommodation facilities for behaviour incompatible with living in communal facilities;
- g. renounce their accommodation place;
- h. incur one of the grounds for exclusion referred to in point 11 of this notice after the ranking list has been drawn up.

ART. 13 DEADLINES AND MODALITIES FOR SUBMITTING THE APPLICATION

13.1 Application Deadlines

The application for accommodation for the 2024/2025 academic year must be submitted, under penalty of exclusion from the competition, no later than **on 26 August 2024**, in accordance with the provisions described below.

13.2 How to submit an application

The student applying for accommodation must be in possession of an ISEE certificate, unless otherwise provided for in art. 8 of the notice if he/she is an Italian or foreign student with income earned abroad. If he/she does not have one and the deadline is approaching, he/she must submit the single self declaration including form MB2 - Schedule C (university benefits) provided for in art. 10 of Prime Ministerial Decree no. 159/2013. **The self declaration required (Dichiarazione Sostitutiva Unica - DSU), complete with the picture relating to benefits for the right to university study, must be submitted by the application deadline, (art. 11 paragraph 9 of Prime Ministerial Decree no. 159/2013).**

The student may, therefore, submit the application for the benefit even if he/she is not in possession of the ISEE certificate, by undertaking on the online application form to submit the Dichiarazione Sostitutiva Unica by the 26 August 2024 application deadline.

Applications to take part in the competition must be completed online only; the procedure for accessing the application will be indicated on the ERDIS portal.

Applications submitted in any other manner than as described below will not be considered.

Website authentication

- **Authentication via Spid (level 2 or 3), CIE, CNS, CNS/TS**

To access the online application, you must have SPID credentials (**level 2 or 3**), an Electronic Identity Card (CIE), a National Services Card (CNS), or a National Services/Healthcare Card (CNS/TS). The Electronic Identity Card (CIE) can also be accessed using smart phones or tablets via the CieID app.

The Spid required to access the online application must be level 2 or level 3 such as to enable a "STRONG Authentication".

To obtain your SPID, you can refer to www.spid.gov.it where you can find all operational information and the list of accredited providers.

Students with Spid, Cie, Cns, etc. will need to:

- a) fill out and submit the online application by typing the "Confirm" button within the deadline set by the notice of competition.
- b) They must upload to the system the documents to be attached to the application within the deadlines established by the notice of competition.

- **Authentication international students without an Italian identification document not residents in Italy:**

Such students will be able to obtain credentials to access the online application by registering themselves through the procedure made available on the Institution's website.

The credentials obtained will allow a **'Weak' authentication of the student**.

Such students will need to:

1. Complete and confirm the online application.
2. Make an upload on the online application procedure of a copy of a document of valid identification.

These students must subsequently transmit to ERDIS their fiscal code obtained from the Agenzia delle Entrate necessary for the use of services.

Extraordinarily, the student may be admitted to the residence but must submit the tax code within 15 days under penalty of expulsion from the housing facility.

13.3 Identification of students with 'Weak' authentication

Students with weak authentication, who have not already been identified in the previous year, must subsequently go to the desks of the Diritto allo studio Office of the different Presidium equipped with a valid identification document, where they will be identified.

In the absence of identification, students will not be able to access services provided by Erdis whether paid or free of charge as well as they will not be able to obtain payments of sums of money.

13.4 Changing the data entered in the application for benefits

The student can make changes to the data entered in the online application:

By the application deadline:

- the student who has not finished filling out the application for benefits and therefore has not made the submission of the online application may re-enter the procedure.
- the student who, after submitting the online application, wants to change the declared data and/or any attached files, may re-enter in the same which is immediately cancelled, even if no changes have been made. Only by completing the changes, and resubmitting the application including attachments, will it be possible to participate in the competition.

After the due date of the application for benefits:

- the student can change the Iban code, by accessing the "Student Desk" screen.
- any other event occurring after the application for benefits must be communicated promptly to Erdis by opening Ticket and will be subject to evaluation.

13.5 Other provisions

The student is personally responsible for the truthfulness and completeness of what is declared. ERDIS, therefore, declines all responsibility in the event of incorrect or incomplete documentation and is not obliged to report any anomalies.

13.6 A student's request to transfer the application for benefit submitted to Entities for the Right to Study in other Regions will not be taken into consideration.

ART. 14 DOCUMENTATION REQUIRED FOR PARTICIPATION IN THE COMPETITION

14.1 To access the benefits envisaged for the 2024/2025 academic year, all students with assets and income generated in Italy must be in possession of the ISEE certificate or receipt of the DSU specifically for "Benefits for the right to university study".

14.2 Foreign students - Calculation of equalised ISEEU/ISPEU

Foreign students may not make use of the self-certification option but must present the relevant documentation described below in original and hard copy format. The documentation must be issued by the

competent authorities of the country where the income was produced and legalised by the Italian diplomatic authority competent for the territory.

For countries that have acceded to and ratified the Hague Convention concluded on 5 October 1961, apostille may be used instead of legalisation by the Italian Embassy.

An Italian translation conforming to the foreign text and certified by the competent Italian diplomatic or consular authority, or by an official translator, must be attached to the above documents drafted in a foreign language.

For countries where there are particular difficulties documented by the local Italian Embassy, the above-mentioned documentation may be issued by the competent foreign diplomatic or consular representations in Italy and legalised by the Prefectures.

The documentation must certify:

- a) the composition of the household with an indication of those cohabiting with the head of household on the date of application.

In the event of the death of one of the parents, the date of death must be indicated on the documents or additional documentation must be attached.

In the event of separation or divorce of the parents, a certificate attesting to this condition must be enclosed. Appropriate documentation is also required in the case of abandonment by the parent or the pronouncement by the competent authority of the parent's removal from the family residence;

- b) the income received by each member of the household expressed in the currency of their country in the 2022 tax year; if there is no income for each member over the age of 18, this must be expressly stated in the documentation;

If there are difficulties in documenting this lack of income, additional supporting documentation must be submitted, such as, for example, a certificate attesting to unemployment status, employment as a domestic worker (housewife/husband) or student status;

- c) a description of all the real estate owned by each member of the household as at 31/12/2022 with an indication of the value defined pursuant to paragraph 3 art. 5 of Prime Ministerial Decree no. 159/13; if there are no assets for each member over the age of 18, this must be expressly specified in the documentation;

- d) the description of the movable assets consisting of the components specified in Art. 5 paragraph 4 of Prime Ministerial Decree 159/13, held abroad owned as at 31/12/2022 or the value of the average annual holding referred to the same year by each household member;

Documents relating to movable assets issued by banks and similar institutions are exempt from legalisation by the competent Italian diplomatic authority, subject to the requirement of a translation into Italian in accordance with the foreign text and certified by an official translator;

- e) photocopy of the residence permit, for the academic year 2024/2025, issued by the competent public order authority. The copy of the residence permit may be submitted later provided that it is submitted by 2/5/2025, but in this case the benefits will be granted conditionally and with the suspension of the payment of any sums of money until the document is actually delivered. If the document is not presented by 31/12/2026, the student forfeits the right to obtain any sums of money linked to the study grant, without prejudice to the revocation of the benefit in the event that the competent authority fails to issue a residence permit.

For students from EU member states, it is necessary to present the relevant documentation issued by the competent authorities of the country where the income was generated, translated into Italian, **but legalisation is not required**.

Non-EU students from particularly poor countries referred to in Ministerial Decree no. 440 of 13/02/2024 must present certification from the Italian Representation in the country of origin that the student does not belong to a family known to be of high income and high social standing. The relevant certification is made to correspond for both ISEE and ISPE indicators to euro 'zero'.

For students enrolling in the first year of all degree courses, certification that the student does not belong to a family known to be of high income and high social standing may also be issued by Italian bodies authorised to provide a guarantee of financial coverage under the current provisions on the enrolment of foreign students in Italian universities; in this case, the body issuing such certification undertakes to repay the grant on behalf of the student, if it is revoked.

For the purposes of assessing economic status for **students who have been granted "refugee" status, stateless status or** , alternatively, holders of some kind of "protection" under current Italian immigration law, only income and assets held in Italy are taken into account in accordance with the procedures set out in Prime Ministerial Decree 159/13, and therefore they are required to submit the single self-declaration (Dsu) for Isee purposes.

These students must enclose **a copy of the certificate attesting to their status** with their application.

Students seeking international protection are required to submit the relevant official application documentation.

For these students too, only income and assets held in Italy, if any, are taken into account in accordance with the procedures set out in Prime Ministerial Decree 159/13.

If accommodation is granted, it remains suspended until refugee status is granted. Once this status has been granted, the scholarship student can start using the services associated with the scholarship (canteen and accommodation if available) free of charge.

The provision of this art. 14.2 letters a), b), c) and d) also applies to Italian students who have a family unit or income or real estate or movable assets abroad.

14.3 Other documentation

Students who identify themselves in one of the conditions described below must produce:

a. Passport photos

with their online application, the student must enclose a recent passport photo in digital format with the characteristics that comply with the formal requirements set out in the Department of Public Security's note no. 400/A/2005/1501/P/23.13.27.

b. Disabled student

The disabled student will have to attach (by upload in the online application procedure) a copy of the certificate attesting to the disability or recognition of the disabled condition pursuant to Law no. 104/1992, if it has not already been produced in previous years or has undergone a change in the percentage of disability.

c. Disabled student (compulsory only for students staying at ERDIS accommodation facilities):

the disabled student or a member of his or her family, before taking possession of the accommodation, must inspect it and make an appropriate declaration that he or she has no objection to being accommodated in the accommodation assigned and also declare how he or she intends to provide personal services on a 24-hour basis if the student is unable to do so independently. In the event that he/she detects elements incompatible with their disability status that the organisation cannot remove and does not have, as an alternative, suitable rooms to propose, the benefit cannot be granted.

d. Medical certificate (compulsory only for students staying in ERDIS accommodation):

In order to gain access to the accommodation facilities provided for in the calls for applications, students must present a medical certificate dated no earlier than 15 days, showing that the student has no symptoms of contagious diseases or any illnesses that are dangerous for communal living.

The student may not be placed in the accommodation and therefore may not take possession of the bed if he/she has not handed in the aforementioned certificate.

e. Identification document

Students without an Italian identification document who do not reside in Italy and underage students will have to send (by upload in the online application procedure) a valid identification document.

14.4 Regularity and completeness of the documentation submitted

Students are responsible for submitting a complete set of the documents which must be compliant and in line with the instructions of the calls for applications and the right to university study.

ERDIS reserves the right to check the documents submitted by candidates at any time and to have additional documents submitted at a later date.

ART. 15 PUBLICATION OF RANKINGS

15.1 The provisional rankings for the competition for the academic year 2024/2025 are approved by competent manager indicatively by 12 September 2024 and the allocation of accommodation can be made in the following days.

The outcome of the competition will be announced to all interested students by means of a special notice on www.erdis.it and will be available in the student's private area.

15.2 Within the strict deadline (under penalty of forfeiture of the benefit) of five days from the date of publication of the notice referred to in point 15.1 on the organisation's website, the student nominated as a winner must communicate acceptance of the place exclusively by filling in and sending the form (available online) specially prepared and available in their reserved area.

Before acceptance the student must pay the deposit indicated in the art. 15.3.

The date of publication of the notice on the Institution's website shall be the date of commencement of the period allowed for acceptance of the post and for all other legal purposes.

By acceptance, the non-bursary winning student undertakes to pay the tuition fees with effect from the date of allocation of the place (art. 2 c. 1 "Regulations of housing facilities managed by Erdis").

15.3 Subsequently, the assignment will take place which consists of the date, following acceptance, of the appointment set by ERDIS for the delivery of the key.

All students are required to present the following compulsory documentation when they actually enter the accommodation facility on the specified date:

- a medical certificate, dated no earlier than 15 days, showing that the student has no symptoms referable to contagious diseases or any illnesses that are dangerous to cohabitation; the cost of the certificate is borne entirely by the student.

The student may not be placed in the accommodation and therefore may not take possession of the bed if he/she has not handed in the aforementioned certificate.

- Students who do not already have the amount of any deposit paid in previous years on deposit with the Institution's coffers must also present the receipt for the payment of the deposit of €150.00 for any damage caused to the facility and/or to the property they have been given, for loss of keys or failure to return keys, for late or non-payment of tuition fees, for the return of any money.

Details on payment methods will be made available on the ERDIS website.

The deposit will be refunded, for those who are eligible and if they are no longer allocated a bed, ex officio in November or upon request by the student, usually in February and May.

Upon entering the accommodation, the student may be asked to complete a questionnaire/triage regarding their health condition.

15.4 Students who do not take possession of the room by collecting the key by the date specified in the allocation notice sent by ERDIS will be considered forfeited and consequently the deposit paid will be retained by the Institution permanently.

Any beds that become free will be considered by the institution as part of its overall availability and used for subsequent allocations to other students. Any requests for accommodation from students who have not taken possession by the above-mentioned deadlines may only be considered again if there are still vacancies after all the rankings have been exhausted.

15.5 Students who will be provisionally allocated accommodation on the basis of provisional rankings, in the event that they lose the right to benefit as a result of the definitive rankings, will release the accommodation by paying the fees for the period spent according to the rates set out in the following point.

15.6 A student who has been awarded a scholarship in the provisional ranking and who is subsequently excluded from the scholarship in the definitive ranking, will be charged the fees established by art. 11 of the annual program for the right to university education a.y. 2024/2025.

15.7 A student who, at the time of the allocation of accommodation, is found to be in arrears, for accommodation fees or otherwise, will have said allocation suspended; the student will be able to use the accommodation after proving that the arrears have been settled and on condition that there are vacancies in the accommodation facilities. Students authorised by the institution to pay their past debts in instalments are excluded from suspension.

ART. 16 APPLICATIONS FOR REVIEW AND DEFINITIVE RANKINGS

16.1 Applications for Review

No later than the **fifth day** following the date of publication on the site of the notice referred to in Art. 15.1 excluded students may submit **a duly motivated and/or documented petition for review** using only the online form that will be made available by the institution and that the student will be able to fill out by accessing his or her Reserved Area.

The requests for review must be well argued and justified. They will be declared inadmissible and thus rejected if they have vague, general and poorly intelligible content, or if they do not contain a description of the subject

matter of the request or if they are lacking or insufficient in motivation. They will also have to contain innovative elements compared to what the office has already evaluated or indicate in detail the erroneous previous evaluation.

Requests for review will be accepted or rejected by decision of the competent manager, which will also take into account any waivers of the benefit. If the appeal is successful, the position will be determined with the approval of the definitive rankings.

16.2 Notice of the approval of the definitive rankings will be posted on the ERDIS website.

The results of the competition will be published in the students' private area.

Students appointed as winners following the definitive rankings within the strict deadline (under penalty of disqualification) of five days from the date of publication of the notice on the website, must proceed to accept the place in the same way as described in point 15.

Subsequently, the winning students will be notified of the date of their allocation.

When actually entering the accommodation on the agreed date, the student must present the same documentation as indicated in art. 15.

The same rules as set out in Art. 15 for a student who does not present themselves for bed allocation by the date communicated for actual entry into the facility.

ART. 17 MONTHLY RATES FOR ACCOMMODATION SERVICE

17.1 Scholarship winners receive and use the service as a contribution to their scholarship.

The monthly rates of the housing service for the academic year 2024/2025, **valid and applicable from the date of opening of the service throughout the year 2024/2025**, reserved for paying students included in the rankings are determined as follows:

- a. for students with Isee equal to or less than € 24,000.00 and Ispe equal to or less than € 50,000.00, and enrolled for up to one supplementary year, the rate applied will be € **240.00** for a bed/month in a double/triple room and € **250.00** for a bed/month in a single room;
- b. All other students will be charged € **262.00** for a bed/month in a double/triple room and € **275.00** for a bed/month in a single room.

Reduced student rate art. 17(a) of the notice		Normal student rate art. 18 letter b) of the notice	
single	double/triple	single	double/triple
Euro 250.00	Euro 240.00	Euro 275.00	Euro 262.00

Students not included in the rankings who apply only later will be able to access the service by paying the following monthly rates:

Single	double/triple
Euro 300,00	Euro 280,00

ART. 18 PERIODS OF OPERATION OF THE ACCOMMODATION SERVICE AND RULES FOR STUDENTS

18.1 The opening period of the accommodation service runs **from the beginning of university classes, or in later days** according to the needs of the different territories.

Scholarship-winning students who are assigned a place in the organisation's accommodation facilities will be granted accommodation for a period of ten months, starting from the opening of service until July 17, 2025. Students awarded a scholarship for the last semester will be granted accommodation for a period of six months starting normally from the beginning of the opening of service until March 31, 2025.

After the ten-month or six-month free-of-charge period, the above-mentioned grant-winners may continue to occupy accommodation in the facilities upon payment of the relevant fees indicated in Art. 17.

18.2 An act by competent manager shall establish the timetable for the use of the service during the academic year, providing for possible periods of closure of certain facilities for the various holidays.

There are no reductions or discounts in the payment of fees for these periods.

Erdis may consider which and how many residences to keep open during different holidays giving preference in the admission to such facilities to students with family nucleus abroad and those with residence furthest from the location of the course of study.

18.3 In the event of unforeseeable needs of the Institution, facilities may be closed during the course of the year with the need to move the student guests to another residence.

18.4 The assignee of paid accommodation is obliged to pay the monthly fees until July 2025, **unless he/she returns the bed for the reasons indicated below that exempt him/her from paying the fees for the months following the date of return:**

- graduation
- revocation or renunciation of the scholarship
- transfer to another university institution
- renunciation of studies

- suspension of studies
- participation in international mobility programmes
- attendance at internships or apprenticeships outside the municipality where the course of study is held
- employment (also seasonal)
- serious personal or family problems
- other duly documented cases

ART. 19 VERIFICATION OF REGISTRATION AND FULFILMENT OF MERIT REQUIREMENTS

19.1 With regard to the checks on enrolment for the academic year 2024/2025 and actual possession of the merit requirement, the provisions contained in the Announcement of Scholarship Competition for the academic year 2024/2025 approved by ERDIS shall apply.

ART. 20 ASCERTAINMENT OF ECONOMIC CONDITIONS AND SANCTIONS

20.1 With regard to the checks and administrative sanctions to be applied to students who have submitted untruthful declarations on their financial status, reference is made to the provisions of the Announcement of Scholarship Competition for the academic year 2024/2025 approved by ERDIS.

ART. 21 LOCAL STUDENT CENTERS

21.1 Students may contact any ERDIS office to obtain general information on calls for applications or to submit applications, while for more specific information on the use of the service they should contact the respective ERDIS territorial offices

- Students enrolled at the Marche Polytechnic University, the "Poliarte" Institute of Ancona, the Advanced School of Linguistic Mediation in Ancona and the Advanced School of Linguistic Mediation in Fermo may apply to the local center in Ancona in Vicolo della Serpe 1 - 60121 Ancona, unless an agreement is signed with the Marche Region.
- Students enrolled at the University of Camerino Via Le Mosse, Colle Paradiso 1 - 62032 Camerino (Mc) may apply to the local center in Camerino; at the connected campus in Ascoli Piceno Via Pacifici Mazzoni n. 2 - 63100 Ascoli Piceno (Ap), students attending the course at the Ascoli Piceno and San Benedetto del Tronto campuses may apply.

- Students enrolled at the University of Macerata, the Macerata Academy of Fine Arts and the State Music Conservatory 'G. B. Pergolesi in Fermo can refer to the local center in Macerata Viale Piave no. 35 - 62100 Macerata.
- Students enrolled at the University "Carlo Bo" of Urbino, at the Academy of Fine Arts of Urbino, at the Isia of Urbino and at the Conservatorio "G. Rossini" To the Territorial Presidium of Urbino Via V. Veneto n. in Pesaro can refer to the local center in Urbino Via V. Veneto no. 45 - 61029 .

ART. 22 ACCOMMODATION PLACES TO BE ALLOCATED TO INTERNATIONAL STUDENTS

22.1 Students participating in international programmes must take possession of their allocated accommodation within the first month of their stay and notify the Institution in writing, at least one month in advance, of any request to extend their stay. The allocations will be made in accordance with Section 5.4. In the event of a shortage of places, ranking will be drawn up in ascending order according to the date of application.

ART. 23 INFORMATION PURSUANT TO ART. 13 OF EU REGULATION 2016/679

The General Data Protection Regulation (EU Regulation 2016/679 of the European Parliament and Council of 27 April 2016) hereinafter also referred to as the 'GDPR' on the protection of individuals with regard to the processing of personal data, provides for the protection of individuals with regard to the processing of personal data as a fundamental right.

Pursuant to Art. 13 of the GDPR the personal data provided to ERDIS Marche - Ente regionale per il diritto allo studio universitario - will be processed for institutional purposes only.

Controller

ERDIS MARCHE - Ente Regionale Diritto allo Studio in the figure of the legal representative delegate, the General Manager

Address: Via Tiziano n.44 - 61025 Ancona (AN) - Italy - Telephone: 0722 35191

The controller's contact is the certified mailbox: erdis@emarche.it

Data Protection Officer (DPO)

Lawyer Emanuele Florindi

mail: dpo@erdis.it

certified mailbox: erdis@emarche.it

emanuele.fiorindi@avvocatotiperugiapec.it

Interested in the Processing

Those who are participating in the Call for Scholarships.

Internal Data Processor (Designated)

Head of the Right to Study function. Dott.ssa Emanuela Emiliozzi

The contact details of the Processor are:

Telephone: 07335620229

Mail: emanuela.emiliozzi@erdis.it

Certified mailbox: erdis@emarche.it

Authorized to the Processing (Delegated)

Individuals internal to the institution/employees formally authorized and instructed by the Data Controller and/or Internal processor to process data due to their assigned duties and/or assignments. The list of those authorized to process data is kept at the Data Controller's office by the Data Processor.

External Data Processors

External third parties, appointed in accordance with Article 28 of the GDPR, which Erdis uses to carry out the activities and related processing of personal data for which it is the Data Controller.

Type of data processed

Personal data - any information concerning an identified or identifiable person ("data subject"), i.e., one who can be identified directly or indirectly by an identifier such as name, identification number, location data, an online identifier, or one or more characteristic elements of his or her physical, physiological, genetic, mental, economic, cultural, or social identity (Art. 4 paragraph 1 no. 1 of the GDPR)

Category of data for the evaluation of economic requirements - in accordance with Article 14 of the GDPR, we inform you that for the purpose indicated below in letters a) and c), Erdis to evaluate the possession of the necessary economic requirements will have to acquire the ISEU value, the composition of the household, as well as all the information provided in the DSU, as long as relevant and not exceeding for the same purpose, directly from the INPS data bank in application of the D.P.C.M. December 5, 2023, No. 159.

For the processing purposes below, in specific situations, categories of data may be collected and processed (Art. 9 GDPR) such as: racial and ethnic origin (for non-EU citizens, and for refugee status); health status (in case of pregnancy status or for students with disabilities); judicial data (for users and detained students); sexual life (for possible sex attribution rectification).

Purpose and legal basis

In accordance with the principles of lawfulness, fairness, transparency, adequacy, relevance and necessity referred to in Article 5(1) of Regulation (EU) 2016/679 Erdis as the Data Controller will process personal data, exclusively for the purposes related to the performance of institutional tasks of public interest. In particular, the data provided are collected and processed for the following purposes:

a) preparation of the rankings for the allocation of scholarships and university housing referred to in the D.P.C.M. of April 9, 2001 and Dlgs March 29, 2012 n.68 and subsequent granting of the benefits;

b) fulfillment of monitoring, evaluation and control obligations provided for by Reg. (EU) no. 2021/1060 and ss.mm.ii. (also with reference to what is expressly provided for in art. 49.5) and Reg. (EU) no. 2021/1057 and ss.mm.i., including the measurement of the indicators defined in Reg. (EU) no. 2021/1057 and PR Marche FSE+ 2021/27.

c) disbursement of grants, concessions and services related to the right to university study;

d) issuance of Erdis identification card;

e) statistics and historical and scientific research, on aggregated or anonymous data, without the possibility of identifying the user.

f) compliance with legally binding requests to fulfill a legal obligation, regulations or court orders, as well as to defend a right in court Erdis may, in addition, process data to fulfill a legal obligation and/or to defend its own right in court.

Nature of Data Provision

The interested party is obliged to provide the personal data requested, any refusal or request for cancellation or opposition or limitation of processing will result in exclusion from the call and the inability to use the services requested.

Methods of Data Processing

In relation to the above-mentioned purposes, processing may be carried out manually, with paper documents and also with the help of electronic or otherwise automated means. The data are collected and processed in special document/server archives. Erdis will take all measures to promptly rectify inaccurate data with respect to the purposes of processing. Personal data are processed using appropriate technical and organizational security measures in accordance with Article 32 of the EU Regulation so as to ensure a level of security appropriate to the risk by minimizing the risks of destruction or loss, unauthorized access or processing not in accordance with the purposes of collection.

Personal data are not subject to automated decision making or profiling.

The management and storage of personal data collected by Erdis take place on servers located within the Territorial Presidiums and/or on external servers of providers of certain services necessary for the technical administrative management that may become aware of the personal data of the interested parties for the sole purpose of the requested service. The same data may flow into regional, national and EU information systems for the management and monitoring of European Social Fund Plus (ESF+) financial interventions.

Recipients of Personal Data and Possible Data Transfers Abroad

The data processed for the aforementioned purposes will be communicated or will otherwise be accessible to employees and collaborators assigned to the competent offices of Erdis, who in their capacity as data protection contact persons, and/or system administrators, and/or data processors will be adequately instructed by the controller for this purpose. Erdis may also communicate the personal data of which it is the controller to other public administrations if they have to process the same for any procedures of their own institutional

competence as well as to all those public entities to which, in the presence of the relevant prerequisites, the communication is mandatorily provided for by EU provisions, laws or regulations, as well as insurance entities for any accident practices.

The data may be disclosed to the Marche Region, Universities, AFAM Institutions, other University Institutions, INPS, the Agenzia delle Entrate, the Ministry of Education and Merit, the Ministry of University and Research, the Ministry of the Interior, the Ministry of Defense, the National Association for Institutions for the Right to University Study (Andisu), as well as other public subjects.

Period of retention of personal data

Personal data inherent to the biographical data will be retained indefinitely, taking into account the archiving obligations imposed by current regulations. Other data collected for the use of services and communications will be retained for the period of time established by the current legislation or regulations of Erdis.

Rights of the data subject

In your capacity as a data subject, you have the right to request from Erdis, as the Data Controller, in accordance with Articles 15, 16, 17, 18, 19 and 21 of the GDPR:

Access to your personal data and to all the information referred to in Article 15 of the GDPR;

The rectification of your personal data that is inaccurate and the integration of incomplete data;

the erasure of your data, except for those contained in records that must be mandatorily retained by Erdis and unless there is an overriding legitimate reason for processing;

the restriction of the processing where one of the cases referred to in Article 18 of the GDPR applies.

you also have the right:

- to the portability of your personal data
- to object to the processing of your personal data, without prejudice to what is provided with regard to the necessity and obligatory nature of the processing for the purposes of establishing the relationship;
- to revoke any consent given for non-compulsory data processing, without thereby affecting the lawfulness of the processing based on the consent given before revocation.
- Not to be subjected to a decision based solely on automated processing, including profiling, that produces legal effects concerning you or that significantly affects you in a similar way.

Methods of exercising rights:

You may exercise all of the above rights by sending an e-mail to the Data Protection Officer at the following e-mail address: rpd@erdis.it or a certified mail to: erdis@emarche.it

emanuele.fiorindi@avvocatiperugiapec.it

Complaint

As a data subject, you also have the right to lodge a complaint with the Data Protection Authority under Article 77 of the GDPR.

Information and instructions for filing and sending, as well as the complaint form are published on the Guarantor's website in the Complaints section at the following link: [Complaints- Privacy Guarantor](#)

ART. 24 PERSON IN CHARGE OF THE PROCEDURE

The officials in charge of I.E.Q. "Diritto allo Studio" are appointed to be responsible for the process of granting accommodation, each according to their Presidium of competence.

ART. 25 REFERRAL REGULATION

For all matters not expressly provided for herein, please refer to the Announcement of Scholarships for the academic year 2024/2025 approved by this Body, the Regional Plan for the right to study for the three-year period 2023 - 2026 approved by resolution no. 60 of 03/10/2023 of the Marche Regional Council and subsequent amendments and additions, to the resolution of the Marche Regional Council approving the Regional Programme for the right to study for the academic year 2024/2025, to Regional Law no. 4 of 20/2/2017, to Legislative Decree no. 68 of 29/03/2012, to the Prime Ministerial Decree of 09/04/2001 "Uniformity of treatment in the right to university studies" to Ministerial Decree no. 1320 of 17/12/2021 and Mur circular no. 13676 of 11/5/2022.

In the event that regional or state measures are subsequently approved that lay down different rules to the provisions of this notice, the Director General is authorised to issue his own measure that allows the notice to be brought fully into line with the aforementioned regulations.